



Texas Women in Higher Education

Institutional Event Grant Application

Due Date: Friday, October 3rd at 5:00 pm

Full Name:

Institution:

Title:

Phone Number:

Email:

Mailing Address:

Description of proposal program of event (including location, date, estimated attendance, etc.):

Which of TWHE's strategic priorities will the proposed program or event address? Check all that apply:

- ☐ Provide professional development, networking, and advocacy for women holding or aspiring to leadership positions in higher education
- ☐ Empower women to take advantage of opportunities for advancement and professional growth
- ☐ Promote women's involvement in local, state, and national leadership development opportunities
- ☐ Recognize women leaders and celebrate their contributions to higher education
- ☐ Engage leaders in supporting the mission and strategic priorities of TWHE

Describe how the strategic priorities you checked will be addressed by your program or event:

Provide a complete budget for your event, including how the \$500 grant funds, as well as any other funding, will be used (ex: meals, books, catering, gifts, speaker fees, etc.):

By submitting this application you agree to the following:

1. Institutional Event Grant awardees are required to attend the 2026 TWHE annual virtual conference to be held March 25th through March 26th (both half days).
2. All grant awardees will participate in a panel at the annual conference to share their experiences with other attendees.
3. All grant awardees will receive free conference registration.
4. All grant awardees will be featured in a press release to be shared in various outlets such as TWHE LinkedIn and Facebook pages. The press release will also be shared with the awardee's institution.
5. All grant awardees are required to submit receipts to the TWHE Treasurer showing how grant funds were used. Grant funds must be sent in direct support of the program or event that is proposed.
6. All grant awardees agree that any unused funds will be returned to TWHE by a deadline to be set by the organization.

Full Name/Signature:

Date:

Submit completed forms to grants@twhe.org by **Friday, October 3rd at 5:00 pm.**